***(Final) SUMMARY MINUTES FROM December 6, 2017 VLITE BOARD of DIRECTORS MEETING:***

*Prepared by Paul Craven, ED*

**VLITE Board of Directors Meeting**

December 6, 2017

Stowe Electric Department (Stowe, VT)

(1:05 PM – 4:00 PM)

**In attendance:**

Board members: Dick Marron, Richard Rubin, Pat Moulton, Hal Cohen, Scott Johnstone, Annie Noonan & Chuck Ross, Paul Craven, Ken Jones, Geoff Wilcox, Neale Lunderville, Darren Springer, Jennifer Green, Linda McGinnis, Jared Duval, Paul Zabriskie & Peter Walke

**Summary meeting minutes:**

A motion was made to approve the draft minutes from the September 6, 2017 Board of Directors meeting.

1st Annie Noonan, 2nd Pat Moulton

All in favor: yes 7, 0 no, 0 abstain

**Treasurer’s report**

A motion was made to approve the VLITE (8/22/17) Balance sheet & Profit & Loss Statement.

1st Scott Johnstone, 2nd Richard Rubin

All in favor: yes 7, 0 no, 0 abstain

**VLITE ongoing grant funding update**: Paul Craven

* + - Grant’s status report
    - Grant closures in this quarter

**Board discussion with Peter Walke regarding the Climate Action Commission and the Commission’s priorities.**

**Presentation to the Board by Paul Zabriskie regarding low income efficiency.**

**Presentation by Neale Lunderville regarding potential low income efficiency bonding at the Vermont Legislature this session.**

**Grant requests:**

* Tier #3 study request for $40,000
* Burlington Electric Department request for $175,000
* Energy Action Network $100,00/ added to agenda

The proposal presentation was provided by Neale Lunderville of BED on the Tier #3 study for electric distribution companies in Vermont. The Executive Director recommended the program for funding.

The proposal presentation from the Burlington Electric Department was provided by Darren Springer and Jennifer Green of the Burlington Electric Department. The Executive Director recommended the program for funding.

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A motion was made for the Board to go into **Executive session to discuss contractual matters**

1st Dick Marron, 2nd Richard Rubin

All in favor: yes 7, 0 no, 0 abstain

The Board came out of Executive session to continue the meeting. Dick Marron President called the meeting back to order.

* Discussion of outstanding grant requests not on the agenda/ Executive session - postponed

The EAN proposal presentation was provided by Jared Duval. A request of $100,000 was made to support the continuing efforts of the dashboard program.

**Grants under consideration:**

* Tier #3 study request for $40,000

A motion was made to approve $25,000 for the program.

1st Pat Moulton, 2nd Richard Rubin

All in favor: yes 7, 0 no, 0 abstain

* Burlington Electric Department request for $175,000

A motion was made to approve $175,000 for the program.

1st Dick Marron, 2nd Chuck Ross

All in favor: yes 7, 0 no, 0 abstain

* Energy Action Network request for $100,000

A motion was made to approve $100,000 for the program.

1st Pat Moulton, 2nd Scott Johnstone

All in favor: yes 6, 1 no, 0 abstain

* **Meeting Closure** 4:40 PM