***Final SUMMARY MINUTES FROM December 7, 2016 VLITE BOARD of DIRECTORS MEETING:***

 *Prepared by Paul Craven, ED*

**VERMONT LOW INCOME TRUST FOR ELECTRICITY, INC.**

Board of Directors Meeting

December 7, 2016 VLITE BOARD OF DIRECTORS MEETING

Location: Public Service Department / Montpelier

(1:00 PM – 4:00PM)

**In attendance:**

Board members: Richard Marron, Richard Rubin, Pat Moulton, Annie Noonan, Scott Johnstone & Chuck Ross

Others: Paul Craven, Ken Jones, Geoff Wilcox, Ed Delhagen

**Summary meeting minutes:**

Motion was made to accept September 7, 2016 (Draft) Board meeting minutes for approval

1st Richard Marron, 2nd Pat Moulton

All in favor: 6 yes, 0 no, 0 abstain

**Treasurers report - Annie Noonan**

Motion was made to accept Treasurers report for approval

1st Scott Johnstone, 2nd Pat Moulton

All in favor: 6 yes, 0 no, 0 abstain

* VLITE ongoing grant funding update
* VLITE funding investments to date

**Review of draft goals - Board discussion:**

VLITE Draft Goals were discussed. A motion was made to approve the revised goals as discussed;

1st Annie Noonan, 2nd Scott Johnstone

All in favor: 6 yes, 0 no, 0 abstain

Note: the revised Goals have been included on the VLITE.org web site

**Grant requests:**

* **Energy Action Network** (EAN) made a presentation/ discussion - an update was provided by EAN to the Board regarding the advancement of the Dash Board. Upon review and consideration by the Board members, a motion was made to approve the continuation of this project from the initial April 2016 Meeting of the VLITE Board of Directors approval. ($75,000). A prior grant (5/7/16) for FY 2016 was also provided.

1st Annie Noonan, 2nd Pat Moulton

All in favor: 5 yes, 0 no, 1 abstain (Scott Johnstone)

* **Vermont Energy Education Program** (VEEP) – after a presentation by VEEP and discussion amongst the Board members a motion was made to approve the VEEP request for grant funding; ($50,000)

1st Pat Moulton, 2nd Annie Noonan

All in favor: 6 yes, 0 no, 0 abstain

* **Office of Economic Opportunity (OEO) and the CAP Agencies** - after a presentation by OEO a discussion amongst the Board members a motion was made to approve the OEO / CAP vermiculite request for grant funding; ($150,000)

1st Pat Moulton, 2nd Richard Rubin

All in favor: 6 yes, 0 no, 0 abstain

**Other**

* + February Board meeting – appoint VELCO Representatives
	+ Theresa Alberghini will be attending February Board meeting
* Executive Director contract (Executive session) 4:45 PM

A motion was made by the President Richard Marron to go into Executive session to discuss the Executive Director contract

1st Scott Johnstone, 2nd Richard Rubin

All in favor: 6 yes, 0 no, 0 abstain

A motion was made to come out of Executive session

* 1st Annie Noonan, 2nd Pat Moulton
* All in favor: 6 yes, 0 no, 0 abstain
* Meeting Closure 4:00 PM