

**VLITE BOARD of DIRECTORS MEETING:  
Vermont State Colleges  
575 Stone Cutters Way, Montpelier**

**Summary Minutes from December 17, 2019  
Approved April 16, 2020**

**In attendance:**

Board members: Dick Marron, Richard Rubin, Hal Cohen, Pat Moulton, Tony Klein

Absent: Peter Walke, Annie Noonan

Others: Paul Craven, Gabrielle Malina, Patti Komline, Craig Peltier, Peter Schneider, Geoff Wilcox

**Approve Minutes of September 2019**

- **A motion was made to approve the draft minutes from the September 10, 2019 Board of Directors meeting.**
  - 1<sup>st</sup> Richard Rubin, 2<sup>nd</sup> Tony Klein
  - 4 in favor, 1 abstain

**Treasurers report**

Treasurers report read by Paul Craven

- **A motion was made to accept the treasurer's report.**
  - 1<sup>st</sup> Tony Klein, 2<sup>nd</sup> Pat Moulton
  - All in favor, 5

**Grant Presentations**

**Office of Economic Opportunity Extension Request**

Geoff Wilcox the Vermont Weatherization Program Director provided an update to the Board regarding the VLITE Vermiculite Program and asked for the Board to allow unspent funds from their PY19 (FY18) Award to be rolled in to PY20 (FY19), their current award. He explained that the five local Weatherization Agencies who have received the VLITE Grants through OEO have made modifications to their process and procedures to help ensure VLITE Vermiculite funds are spent in their entirety moving forward and including this current year. OEO has provided Weatherization Program funds to the agencies to hire additional staff to oversee Subcontractors (including Asbestos Contractors), and the Weatherization Network has issued a new Vermiculite Abatement Contractor RFP that follows a new model of getting the work done

that does not include Asbestos Project Designers. The goal is to reduce the cost of abatement and to increase the asbestos contractor pool which has hampered spending in some areas of the state as well as to provide additional oversight to ensure the work gets completed.

The Board agreed to allow approximately \$67,000 of previously unspent VLITE Funds to be rolled over or added to this current year (PY20) VLITE Grant and to extending the performance period to November 30, 2020.

- **A motion was made to combine the two grants and extend term to 11.30.2020**
  - 1<sup>st</sup> Pat Moulton, 2<sup>nd</sup> Hal Cohen
  - All in favor, 5

### **Vermont Housing and Conservation Board Request for Extension and Grant Change of Scope**

Craig Peltier, Director of Asset Management and Project Design, VHCBC and Peter Schneider, Senior Consultant, Efficiency VT described some of the challenges regarding Zero Energy Modular homes, including the upfront costs to homeowners and the pipeline of manufacturers. They request to amend the grant scope of work to include Habitat for Humanity homes and to extend the grant term until October of 2021. They will deliver a report to the Board at the December 2020 meeting.

- **Motion was made to amend the scope of work and extend the grant until October of 2021.**
  - 1<sup>st</sup> Hal Cohen, Pat 2<sup>nd</sup> Pat Moulton
  - All in favor, 5
  
- Meeting Closure 3:00 PM

Respectfully submitted, Gabrielle Malina